

# CABOT FAMILY CHARITABLE TRUST

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ANNUAL REPORT 2018

22 Batterymarch Street, 2nd Floor  
BOSTON, MASSACHUSETTS 02109 | [WWW.CABOTFAMILYTRUST.ORG](http://WWW.CABOTFAMILYTRUST.ORG)



**CABOT FAMILY CHARITABLE TRUST  
ANNUAL REPORT 2018**

In 2018, the Cabot Family Charitable Trust awarded grants totaling \$2,024,500 to 78 organizations. Grant awards were made to organizations working in arts and culture, education and youth development, environment and conservation, and health and human services, in Boston and its immediate neighbor communities. This grants list reflects the Trust's growing interest in underserved youth and families, evident within all its broader fields of interest. In addition the Trust made several grants within these fields to organizations serving infants and young children, a cross-cutting interest of the Trustees identified during strategic planning discussions in 2009. These grant awards continue the philanthropic legacy of Godfrey L. Cabot, who established the Trust in 1942.

The Cabot Family Charitable Trust received 260 eligible applications in 2018. Trustees make grant award decisions twice a year after reviewing recommendations prepared by the staff. You will notice that we are making more multi-year requests now than previously. Our concept paper process continues to be popular, making the application process easier for applicants and more manageable for staff. Both Trustees and applicants like the streamlined format. Current grant application guidelines are available at the end of this report or at [www.cabotfamilytrust.org](http://www.cabotfamilytrust.org).

Since the Cabot Family Charitable Trust maintains an open application process, staff meets frequently with nonprofit organizations operating in the Trust's grant region. Staff also participates in professional meetings and discussions on philanthropy and the nonprofit sector sponsored by local and national philanthropic associations. In the spring, Trustees visit some programs that the Trust has recently funded.

The Cabot Family Charitable Trust's investment portfolio is managed by Fiduciary Trust. Trustees and staff review quarterly investment reports, and investment guidelines are reviewed annually with Fiduciary Trust staff. A summary of the Trust's 2018 financial statements are provided at the end of this report.

**2018 TRUSTEES:**

**Francis M. Bradley, Chair**  
**Shoma Aditya**  
**Laura Cabot Carrigan**

**Mary Schneider Enriquez**  
**Greenfield Sluder**  
**Hendrika Sluder**

**22 Battery March Street, 2<sup>nd</sup> Floor**

**Boston, MA 02109**

## 2018 Grant Awards

### GRANT AWARD SUMMARY

ARTS AND CULTURE	\$260,000
CIVIC AND PUBLIC BENEFIT	\$60,000
EDUCATION AND YOUTH DEVELOPMENT	\$982,500
ENVIRONMENT AND CONSERVATION	\$50,000
HEALTH AND HUMAN SERVICES	<u>\$672,000</u>
	<b>\$2,024,500</b>

#### Arts and Culture

**Bedrock Gardens ([www.bedrockgardens.org](http://www.bedrockgardens.org))** **\$25,000**

To create a new parking area, visitor amenities and children's garden

**Boston Children's Chorus ([www.bostonchildrenschorus.org](http://www.bostonchildrenschorus.org))** **\$30,000**

For partnership with the Boston Public Schools to develop a preK-6 general music curriculum for all elementary students in the BPS

**Boston Landmarks Orchestra ([www.landmarksorchestra.org](http://www.landmarksorchestra.org))** **\$40,000**

Over three years to build capacity and replace the support of the Free for All Concert Fund

**Boston Lyric Opera ([www.blo.org](http://www.blo.org))** **\$25,000**

To support pre-development activities for a new performing arts venue in the city of Boston

**Eliot School of Fine Arts ([www.eliotsschool.org](http://www.eliotsschool.org))** **\$20,000**

For the Teen Bridge program, offering talented youth a chance to develop as artists and leaders

**Emerson College d/b/a ArtsEmerson ([www.artsemerson.org](http://www.artsemerson.org))** **\$35,000**

To expand and deepen the engagement programs to build demand and reach new audiences

**Huntington Theatre Company ([www.huntingtontheatre.org](http://www.huntingtontheatre.org))** **\$25,000**

For systems and equipment upgrades to optimize audience services, as part of separation from Boston University

**Institute of Contemporary Art ([www.icaboston.org](http://www.icaboston.org))** **\$25,000**

To support capital costs to develop a new exhibition space in East Boston

**Massachusetts College of Art and Design ([www.massart.edu](http://www.massart.edu))** **\$25,000**

For renovation of the Bakalar and Paine galleries

**Puppet Showplace Theater ([www.puppetshowplace.org](http://www.puppetshowplace.org))** **\$10,000**

To upgrade HVAC and weatherization systems

## 2018 Grant Awards

<b>Total Arts and Culture</b>	<b>\$260,000</b>
<b><u>Civic and Public Benefit</u></b>	
<b>Aero Club of New England (<a href="http://www.acone.org">www.acone.org</a>)</b>	<b>\$10,000</b>
To partially fund the Godfrey L. Cabot Award luncheon	
<b>American City Coalition (<a href="http://www.tamcc.org">www.tamcc.org</a>)</b>	<b>\$25,000</b>
To transform an abandoned neighborhood building in Uphams Corner into a vibrant neighborhood center	
<b>East Boston Ecumenical Council (<a href="http://www.ebecc.org">www.ebecc.org</a>)</b>	<b><u>\$25,000</u></b>
To create a central Community Center for East Boston	
<b>Total Civic and Public Benefit</b>	<b>\$60,000</b>
<b><u>Education and Youth Development</u></b>	
<b>Associated Grantmakers f/b/o Summer Fund (<a href="http://www.agmconnect.org">www.agmconnect.org</a>)</b>	<b>\$25,000</b>
To support camperships for urban youth at many area summer camps	
<b>Boston Collegiate Charter School (<a href="http://www.bostoncollegiate.org">www.bostoncollegiate.org</a>)</b>	<b>\$50,000</b>
For major additions to facilities to accommodate a larger student body	
<b>Boston Debate League (<a href="http://www.bostondebate.org">www.bostondebate.org</a>)</b>	<b>\$25,000</b>
For strategic expansion of signature debate programming in Boston schools	
<b>Boston Private Industry Council f/b/o Boston Compact (<a href="http://www.bostoncompact.org">www.bostoncompact.org</a>)</b>	<b>\$35,000</b>
To support young people who are off-track to graduate high school	
<b>Brooke Charter Schools (<a href="http://www.ebrooke.org">www.ebrooke.org</a>)</b>	<b>\$50,000</b>
For design and construction of the new Brooke High School	
<b>Cambridge College (<a href="http://www.cambridgecollege.edu">www.cambridgecollege.edu</a>)</b>	<b>\$35,000</b>
To support the ELL Bridge to College program at Charlestown High School	

## 2018 Grant Awards

<b>Cathedral High School (<a href="http://www.cathedralhighschool.net">www.cathedralhighschool.net</a>)</b>	<b>\$50,000</b>
For design and construction of an Applied Learning Center, fo advancement of STEM learning for inner city students	
<b>CEDAC f/b/o Children's Investment Fund (<a href="http://www.childreninvestmentfundma.org">www.childreninvestmentfundma.org</a>)</b>	<b>\$25,000</b>
For core training and technical assistance work with early education and care and out-of-school-time programs	
<b>Community Boat Building (<a href="http://www.communityboatbuilding.org">www.communityboatbuilding.org</a>)</b>	<b>\$15,000</b>
For general operating expenses in support of experiential education curriculum	
<b>Discovering Justice (<a href="http://www.discoveringjustice.org">www.discoveringjustice.org</a>)</b>	<b>\$35,000</b>
To expand the Children Discovering Justice program to 70 new K-3 classrooms in Boston	
<b>EcoTarium (<a href="http://www.ecotarium.org">www.ecotarium.org</a>)</b>	<b>\$35,000</b>
For the early childhood exhibit "First Steps in Science"	
<b>Educational Development Group, Inc. (<a href="http://www.edginc.org">www.edginc.org</a>)</b>	<b>\$15,000</b>
To support and expand the Accelerated English Plus program for Boston area immigrants	
<b>Food Project (<a href="http://www.thefoodproject.org">www.thefoodproject.org</a>)</b>	<b>\$30,000</b>
For the youth leadership development program, enabling youth to lead projects catalyzing neighborhood food production in underserved communities	
<b>Friends of the Children-Boston (<a href="http://www.friendsboston.org">www.friendsboston.org</a>)</b>	<b>\$15,000</b>
To support long-term, professional mentoring services for Boston's highest-risk youth	
<b>Generation Citizen (<a href="http://www.generationcitizen.org">www.generationcitizen.org</a>)</b>	<b>\$25,000</b>
To train a cohort of skilled Action Civics Teachers to lead programming in the Boston Public Schools	
<b>Inversant (<a href="http://www.inversant.org">www.inversant.org</a>)</b>	<b>\$25,000</b>
To expand Boston Saves, a city program to help inner city families save for their children's college education	
<b>Lena Park Community Development Corporation (<a href="http://www.lenaparkcdc.org">www.lenaparkcdc.org</a>)</b>	<b>\$10,000</b>
For the youthSTEAM program, training at-risk youth in robotics, coding and other STEAM skills	
<b>Massachusetts Advocates for Children (<a href="http://www.massadvocates.org">www.massadvocates.org</a>)</b>	<b>\$30,000</b>

## 2018 Grant Awards

For wraparound services to prevent school exclusion for children of color with behavioral and emotional challenges

**Massachusetts Foundation for Teaching and Learning ([www.jetintoteaching.org](http://www.jetintoteaching.org)) \$30,000**

For the JET Program in Boston, a pathway for teaching paraprofessionals who want to become licensed classroom teachers

**More Than Words ([www.mtwyouth.org](http://www.mtwyouth.org)) \$35,000**

To support the expansion of the Boston location to ground level retail space

**Mujeres Unidas Avanzando ([www.muaboston.org](http://www.muaboston.org)) \$25,000**

To support job training programs for low-income Latina women

**Phoenix Charter Academy ([www.phoenixcharteracademy.org](http://www.phoenixcharteracademy.org)) \$15,000**

to support the Little Scholars program, early childhood education for children whose parents attend Phoenix Chart Academy in Chelsea

**Playworks New England ([www.playworks.org/new-england](http://www.playworks.org/new-england)) \$25,000**

To expand services to ten new high-needs elementary schools in greater Boston

**President and Fellows of Harvard**

**f/b/o HMS Med Science (<http://hmsmedscience.org>) \$15,000**

For continued support of programs encouraging interest in STEM subjects among youth of color

**Rennie Center for Education ([www.renniecenter.org](http://www.renniecenter.org)) \$30,000**

For a partnership with the Boston Public Schools to integrate social emotional learning in classrooms through teacher training and curriculum development

**Resilient Coders ([www.resilientcoders.org](http://www.resilientcoders.org)) \$35,000**

For capacity building to build economic resiliency in black and brown communities through software engineering training and opportunities

**Sontag Prize in Urban Education ([www.sontagprize.org](http://www.sontagprize.org)) \$25,000**

To accelerate learning for students and celebrate outstanding teachers in the Chelsea Public Schools

**Teach For America – Massachusetts ([www.teachforamerica.org](http://www.teachforamerica.org)) \$30,000**

To launch the Alumni Leadership Development initiative, ensuring the retention of talented alumni for low-income communities

## 2018 Grant Awards

<b>Tech Goes Home (<a href="http://www.techgoeshome.org">www.techgoeshome.org</a>)</b>	<b>\$15,000</b>
For an after school intergenerational digital skills program	
<b>Theatre Espresso, Inc. (<a href="http://www.theatreespresso.org">www.theatreespresso.org</a>)</b>	<b>\$17,500</b>
To provide post-show workshops to the "Road to Tolerance" program	
<b>Third Sector New England f/b/o The Basics (<a href="http://www.boston.thebasics.org">www.boston.thebasics.org</a>)</b>	<b>\$35,000</b>
To support implementation of the Basics program throughout Boston's healthcare providers	
<b>Thompson Island Outward Bound Education Center (<a href="http://www.thompsonisland.org">www.thompsonisland.org</a>)</b>	<b>\$35,000</b>
To scale the Connections program to reach 15% of Boston Public School students	
<b>WGBH Educational Foundation (<a href="http://www.wgbh.org">www.wgbh.org</a>)</b>	<b>\$50,000</b>
To support the Small Moments, Big Impact program	
<b>Youth Guidance (<a href="http://www.youth-guidance.org">www.youth-guidance.org</a>)</b>	<b><u>\$35,000</u></b>
For Becoming a Man, expansion to Boston of a Chicago program to help Black and Latino youth graduate from high school	
<b>Total Education and Youth Development</b>	<b>\$982,500</b>
<b><u>Environment and Conservation</u></b>	
<b>Trust for Public Land (<a href="http://www.tpl.org">www.tpl.org</a>)</b>	<b>\$30,000</b>
To support the design and community input process for the development of two new public parks in Boston neighborhoods lacking readily accessible open spaces	
<b>WBUR (<a href="http://www.wbur.org">www.wbur.org</a>)</b>	<b><u>\$20,000</u></b>
To establish a permanent and dedicated environmental reporting team	
<b>Total Environment and Conservation</b>	<b>\$50,000</b>
<b><u>Health and Human Services</u></b>	
<b>Adolescent Consultation Services (<a href="http://www.acskids.org">www.acskids.org</a>)</b>	<b>\$10,000</b>
To provide direct mental health services to court-involved children	
<b>Alliance for Inclusion and Prevention f/b/o</b>	
<b>Hands to Heart Center-Yoga for the People (<a href="http://www.handstoheartcenter.org">www.handstoheartcenter.org</a>)</b>	<b>\$7,000</b>
For the Free & Accessible Yoga Program for youth in poverty	



## 2018 Grant Awards

<b>Barton Center for Diabetes Education (<a href="http://www.bartoncenter.org">www.bartoncenter.org</a>)</b>	<b>\$5,000</b>
To support the Campership Program for children with Type 1 diabetes	
<b>Boston Area Gleaners (<a href="http://www.bostonareagleaners.org">www.bostonareagleaners.org</a>)</b>	<b>\$35,000</b>
For implementation of the strategic plan that will increase the organization's capacity to rescue and distribute food to those in need	
<b>Boston CASA (<a href="http://www.bostoncasa.org">www.bostoncasa.org</a>)</b>	<b>\$25,000</b>
For court-appointed advocates for foster children involved in abuse and neglect cases	
<b>Boston Medical Center (<a href="http://www.bmc.org">www.bmc.org</a>)</b>	<b>\$50,000</b>
To support the renovation of the pediatric emergency department	
<b>Bridge Over Troubled Waters (<a href="http://www.bridgeotw.org">www.bridgeotw.org</a>)</b>	<b>\$25,000</b>
To pilot the extension from a seasonal to year round program for overnight accommodations for homeless youth	
<b>Career Collaborative (<a href="http://www.careercollaborative.org">www.careercollaborative.org</a>)</b>	<b>\$10,000</b>
For general operating support to help unemployed and underemployed adults with low-income jobs to build careers	
<b>City Mission (<a href="https://citymissionboston.org">https://citymissionboston.org</a>)</b>	<b>\$15,000</b>
For A Lift Up, a two-year homelessness prevention program for low-income single mothers	
<b>Community Legal Services and Counseling Center (<a href="http://www.elsacc.org">www.elsacc.org</a>)</b>	<b>\$10,000</b>
For continued support for free legal assistance for low-income immigrants and refugees	
<b>Families First Parenting (<a href="http://www.families-first.org">www.families-first.org</a>)</b>	<b>\$25,000</b>
For the Power of Parenting program, offered through 8-10 partner organizations serving families	
<b>Family Nurturing Center of Massachusetts (<a href="http://www.familynurturing.org">www.familynurturing.org</a>)</b>	<b>\$25,000</b>
To create a Family and Training Center in the Bowdoin-Geneva neighborhood of Dorchester	
<b>FamilyAid Boston (<a href="http://www.familyaidboston.org">www.familyaidboston.org</a>)</b>	<b>\$20,000</b>
For homelessness prevention and rapid rehousing	
<b>Gaining Ground (<a href="http://www.gainingground.org">www.gainingground.org</a>)</b>	<b>\$15,000</b>
For continued operating support to provide fresh produce to at-risk families in the Boston area	

## 2018 Grant Awards

<b>Greater Boston Legal Services</b> ( <a href="http://www.gbls.org">www.gbls.org</a> )	<b>\$30,000</b>
For a pilot project to help children and families living in poverty gain stability and self-sufficiency	
<b>Health Law Advocates</b> ( <a href="http://www.healthlawadvocates.org">www.healthlawadvocates.org</a> )	<b>\$35,000</b>
For continued support of mental health advocacy for children in Boston	
<b>Hope Well</b> ( <a href="http://www.hopewellinc.org">www.hopewellinc.org</a> )	<b>\$25,000</b>
For the My First Place program, supporting at-risk foster youth aging out of the foster system to achieve stable housing and employment	
<b>Horizons for Homeless Children</b> ( <a href="http://www.horizonschildren.org">www.horizonschildren.org</a> )	<b>\$50,000</b>
To build a new early education facility for homeless children to improve services and increase the number of children served	
<b>International Institute of New England</b> ( <a href="http://www.iine.org">www.iine.org</a> )	<b>\$10,000</b>
To support the Family Reunification Program for Unaccompanied Central American Minors	
<b>Justice at Work</b> ( <a href="http://www.jatwork.org">www.jatwork.org</a> )	<b>\$15,000</b>
For continued support for the Small Claims Wage Theft project, helping immigrant workers redress and prevent wage theft	
<b>Justice Resource Institute, Inc.</b>	
d/b/a STRIVE Boston ( <a href="https://jri.org/services/community/strive">https://jri.org/services/community/strive</a> )	<b>\$35,000</b>
To support the STRIVE Forward Juvenile Justice Initiative	
<b>Metro Housing Boston</b> ( <a href="http://www.metrohousingboston.org">www.metrohousingboston.org</a> )	<b>\$15,000</b>
To help clients struggling with addiction, mental illness and histories of chronic homelessness to maintain their housing	
<b>National Consumer Law Center</b> ( <a href="http://www.nclc.org">www.nclc.org</a> )	<b>\$10,000</b>
For Project Stay Connected, assisting vulnerable low-income households facing termination of utilities	
<b>Northeast Hospital Corporation f/b/o Beverly Hospital</b> ( <a href="http://www.beverlyhospital.org">www.beverlyhospital.org</a> )	<b>\$50,000</b>
For a new maternity building	
<b>PAIR Project</b> ( <a href="http://www.pairproject.org">www.pairproject.org</a> )	<b>\$15,000</b>
To provide free representation to unaccompanied immigrant minors in immigration court matters	

## 2018 Grant Awards

**Pine Street Inn ([www.pinesreetinn.org](http://www.pinesreetinn.org))**

**\$30,000**

To fund the Moving On program to assist formerly homeless tenants in achieving stable and independent housing

**Silver Lining Mentoring ([www.silverliningmentoring.org](http://www.silverliningmentoring.org))**

**\$15,000**

For operating support for mentoring and clinical support programs for youth in foster care

**Urban Farming Institute ([urbanfarminginstitute.org](http://urbanfarminginstitute.org))**

**\$35,000**

To support educational community programs at the new headquarters at the Fowler Clark Epstein farm

**Walker, Inc. ([www.walkercares.org](http://www.walkercares.org))**

**\$25,000**

To secure legal, permanent families for children "stuck" in the Massachusetts child welfare system

**Total Health and Human Services**

**\$672,000**

# The Cabot Family Charitable Trust

## Statements of Assets and Net Assets

December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Assets		
Cash and cash equivalents	\$ 809,902	\$ 1,816,301
Investments, at fair value	<u>43,001,545</u>	<u>48,032,296</u>
	<u>\$ 43,811,447</u>	<u>\$ 49,848,597</u>
Net Assets		
Unrestricted net assets	<u>\$ 43,811,447</u>	<u>\$ 49,848,597</u>

# The Cabot Family Charitable Trust

## Statements of Revenue, Expenses and Changes in Net Assets

Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Revenue:		
Net realized and unrealized gain (loss) on investments	\$ (4,358,515)	\$ 6,663,344
Dividends and interest	1,123,012	1,089,561
Net investment income (loss)	<u>(3,235,503)</u>	<u>7,752,905</u>
Expenses:		
Administrative costs - Cabot-Wellington, LLC	293,500	290,324
Professional fees	6,000	24,950
Investment fees	179,061	174,426
Membership dues	6,650	1,000
Miscellaneous	3,354	4,569
Rent	35,121	38,557
Travel, conferences and meetings	2,711	3,605
	<u>526,397</u>	<u>537,431</u>
Contributions	2,024,500	1,801,000
Federal excise tax	250,750	97,400
Total expenses	<u>2,801,647</u>	<u>2,435,831</u>
Increase (decrease) in net assets	(6,037,150)	5,317,074
Unrestricted net assets at beginning of year	<u>49,848,597</u>	<u>44,531,523</u>
Unrestricted net assets at end of year	<u>\$ 43,811,447</u>	<u>\$ 49,848,597</u>

**Trustees:**  
**Shoma Aditya, Frank Bradley, Laura Cabot Carrigan, Mary Schneider Enriquez,  
Greenfield Sluder, Hendrika Sluder**

### **Grant Program Summary and Eligibility Requirements**

Established in 1942 by Godfrey L. Cabot, the Cabot Family Charitable Trust makes grant awards in arts and culture, education and youth development, environment and conservation, health and human services, and civic and public benefit. Within these fields, as appropriate, the trustees prefer programs mainly serving youth and young adults, with a special interest in programs focused on insuring the healthy growth and development of infants and young children, as a foundation for their future success. The trustees are unlikely to fund policy advocacy unless it is part of a larger program that has direct service components. Grant awards are made in the city of Boston and contiguous communities, as well as to organizations in which the Cabot family has philanthropic interest. Applications to the Trust are accepted twice per year for review by the trustees.

Grant applications are reviewed at trustee meetings in May and November. Deadlines for grant applications are February 1 and September 1. If those dates fall on a weekend or holiday, applications are due the next business day by postmark or email.

Nonprofit organizations with 501(c)(3) status are eligible for support. The Cabot Family Charitable Trust does not support sectarian programs of religious institutions, fraternal organizations, event sponsorships or matching gift programs. The Trust does not make awards to individuals. Support for summer camp programs is channeled through the Summer Fund sponsored by Associated Grant Makers. The Cabot Family Charitable Trust Annual Report lists recent grant awards at [www.cabotfamilytrust.org](http://www.cabotfamilytrust.org).

### **Grant Program Policy and Review Criteria**

The Cabot Family Charitable Trust will consider grant applications for general support, support for specific programs and activities and for capital campaigns. While most grant awards are for one year, the trustees may award multi-year funding for capital campaigns and in limited circumstances for a period of up to three years where a longer term commitment can be shown to accelerate positive outcomes. Organizations considering a capital campaign request must apply for support by February 1 in any year. Capital requests will not be considered in the fall.

Grant awards range from \$5,000-\$50,000 for a one-year period. After Cabot Family Charitable Trust staff researches and reviews grant applications, the trustees make the final decision on all grant awards.

Applications recommended for funding meet the following criteria:

- Reflect Cabot family interests and provide benefits to communities and organizations that have been supported by the family's philanthropy.
- Extend important services to individuals and groups not served adequately through other programs and institutions.
- Manage change by assessing community needs and developing programs to meet emerging needs.
- Promote productive cooperation and full use of resources by nonprofit organizations and community groups.
- Test new approaches to problems or adapt solutions that have been successful elsewhere.

### **Grant Application Process**

Applicants must begin by submitting a concept paper, using the format found on this website, by February 1 or September 1, or the next business day, if that date falls on a weekend or holiday. The trustees will notify applicants by email that their application has been received within two weeks of the deadline. Please check with staff if no acknowledgement is received. Also, applicants will be notified by email on a rolling basis if further information is needed to complete their consideration of a request, as well as if their requests will not be funded. Concept papers must be emailed or postmarked by the close of business on the deadline date to:

Cabot Family Charitable Trust  
22 Battery March Street, 2nd Floor  
Boston, MA 02109

**Executive Director: Katherine S. McHugh**  
**617.226.7505 [kmchugh@cabotwellington.com](mailto:kmchugh@cabotwellington.com)**

## Cabot Family Charitable Trust Concept Paper

<b>Organization</b>	<b>Fiscal agent (if applicable)</b>
<p>Name and Address:</p>   <p>Phone: Web address: Executive Director Name: Title: Phone: Email:</p> <p>Budget: \$ _____ Yr: _____ (Attach a summary)</p> <p>Info from audit/fin. review for _____(yr.) Revenues: \$ _____ Expenses: \$ _____ Net assets: \$ _____</p> <p>501(c)3 – Attach IRS letter</p>	<p>Name and Address:</p>   <p>Phone: Web address: Executive Director Name: Title: Phone: Email:</p> <p>Budget: \$ _____ Yr: _____ (Attach a summary)</p> <p>Info from audit/fin. review for _____(yr.) Revenues: _____ Expenses: _____ Net assets: _____</p> <p>501(c)3 – Attach IRS letter</p>

Primary contact for request:

Name  
Phone

Title  
Email

Organization description and Mission (up to two sentences, including age of the organization):

Amount requested (attach program/capital budget):

Purpose of request (one sentence):

Prior support from Cabot Family Charitable Trust:

Signature:

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Executive Director (fiscal agent)



In a maximum of three pages, please address the following topics briefly, either in a continuous narrative or topic by topic:

Describe the need that your program will address.

Summarize the population to be served by the program.

Describe how the program will address that need.

Describe the project or program, including a summary of plans and activities, personnel needed to carry it out, and collaborations or partnerships involved, if applicable.

Describe what you hope to achieve and how you will know that you are succeeding. If necessary, please provide any needed explanation to the attached program/capital budget.

Please include a summary of who else is funding the program, committed and pending. (This can be added to the program/capital budget page, if you prefer.)

Describe your plans for long term sustainability of the project or program.

Attachments required:

- IRS 501c(3) letter (for fiscal agent, where appropriate)
- Operating budget summary (for fiscal agent, where appropriate)
- Complete program/capital budget, if different
- Interim or final report for any current grant from Cabot Trust